

# **TOWN OF PITTSFIELD, N.H.**

## **WEBSITE POLICY**

### **Section 1. Purpose**

The town of Pittsfield maintains only one website at [www.pittsfieldnh.gov](http://www.pittsfieldnh.gov). For the purpose of this policy, the website shall be referred to as the “town’s website” unless the context suggests otherwise.

The town’s website replicates, in an electronic manner, many of the services offered by town staff and officials, and its primary purpose is to convey information relevant to our municipal business and community to the website’s visitors.

### **Section 2. Town Website Administration**

The Board of Selectmen has the managerial authority and responsibility to administer the town website. Inquiries may be directed to the Board regarding the content. The Board approves the list of the users who will update the content on the website.

### **Section 3. Availability of Information**

Changes are made periodically to many official documents, including municipal ordinances, policies, regulations, guidelines, and schedules, and these changes may or may not be reflected in the materials or information present on the town website. Additionally, due to website development, materials and information may be deleted, modified, or moved to a different part of the town website without advance notice. The materials on the town website are provided for information purposes only, and reliance upon such materials may not serve as the basis for a claim or cause of action against the town of Pittsfield, or any of its agencies, departments, employees, or representatives. Town website users are advised to consult the official documents of the town of Pittsfield at the Pittsfield Town Hall, 85 Main Street, Pittsfield NH 03263.

### **Section 4. News and Information**

The town of Pittsfield may post information other than official meeting notices or reports regarding events of information value that is deemed to be of interest to people within the community. The posting of this information is not considered an endorsement of the event by the town of Pittsfield and is provided solely for the convenience of the visitors of this town website.

### **Section 5. MP3 Files**

The town of Pittsfield may post recordings of public meetings. Not all meetings are recorded with technology that allows easy uploading. Only digital recordings may be uploaded as they are made available, if their meeting body so chooses. Any recordings may be purged from the town website without notice.

### **Section 6. Links**

The town website provides links to other websites as a convenience to users of this town website. The town of Pittsfield has no control over these external sites and is not responsible for their content, nor does the inclusion of links to such websites imply any endorsement by the town of Pittsfield of the material on such websites.

In order to avoid the appearance of the town of Pittsfield endorsement of political content, links shall not be made to sites that are associated with, sponsored by, or serving of a candidate for elected office, or any political party or organization.

## **Section 7. Electronic Communication with Town Officials and Employees**

Persons submitting electronic comments or questions to the town of Pittsfield's officials, representatives, or employees should be aware that the town cannot guarantee, nor does it represent that such communications will remain private and confidential.

## **Section 8. Disclaimer of Liability**

The information contained on the town website is intended to afford general information on matters of interest, as a public service. The town of Pittsfield does not warrant or make any representations as to the quality, content, accuracy, or completeness of the information provided, or of the links and other items contained on this town website. Such materials are compiled from a variety of sources, and are subject to change without notice. The town of Pittsfield shall not be liable for improper or incorrect use of the material or information contained on this site and assumes no responsibility for any user's use of, or reliance on, such material or information.

The information on this site is for informational purposes only, and is not intended to serve as legal, accounting or tax advice. The town of Pittsfield disclaims any and all responsibility for positions or actions taken by individuals or corporations or for any misunderstanding and losses, whether direct or indirect, resulting from the use of this information. Users are encouraged to consult with appropriate professional advisors for advice on specific matters.

This disclaimer of liability applies to any damages or injury, including but not limited to those caused by any failure of performance, error, omission, interruption, deletion, defect, delay, computer virus, communication line failure, destruction of data, negligence, or under any other cause of action and users of this site agree that the town of Pittsfield, its agents and employees shall not be held liable for any direct or indirect damages resulting from the use, or inability to use, this town website.


The appearance of external hyperlinks does not constitute endorsement by the town of Pittsfield of the linked web sites, or the information, products or services contained therein. All links are provided with the intent to provide information and awareness. Please let us know about existing external links which you believe are inappropriate in writing to the town of Pittsfield's website committee.

## **Section 9. Passage**


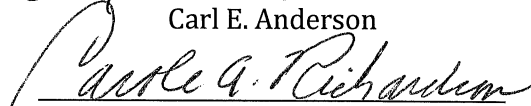
Adopted on May 24, 2016

Amended on November 12, 2019

\_\_\_\_\_  
James C. Allard

  
Gerard A. LeDuc

\_\_\_\_\_  
James H. Adams

  
Carl E. Anderson  
  
Carole A. Richardson

Pittsfield Board of Selectmen